

Second Annual Indiana State Historic Records Advisory Board  
Conference Program - Tuesday, April 13, 2010  
Indiana State Library, Room 401  
Government Records

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|----------------|---|
| 9:00-9:15 AM   | Welcome/Introductions<br>Jim Corridan, State Archivist  |
| 9:15-10:15 AM  | <i>Effective Records Management Programs</i><br>Beverly Stiers, Indiana Commission on Public Records<br>Talk will cover the retention and disposition of public records, explaining retention schedules, use of the new CLGRS and proper use of current forms.  |
| 10:15-10:30 AM | Break   |
| 10:30-11:30 AM | <i>The Importance of Microfilming and Micrographic Services</i><br>Brian Taylor, Indiana Commission on Public Records<br>Discussion will cover why microfilming documents is important and what services are available through the Indiana Commission on Public Records.  |
| 11:30-11:45 AM | Society of Indiana Archivists<br>Brenda Burk, IUPUI   |
| 11:45-12:00 PM | Break   |
| 12:00-1:00 PM  | Lunch, Indiana Author's Room – SHRAB funding and networking<br>Jim Corridan, State Archivist  |
| 1:00-2:00 PM   | <i>Privacy Issues/Access</i><br>Andrew Kossack, Indiana Public Access Counselor<br>The discussion will provide a brief overview of the Access to Public Records Act and Open Door Law and highlight some recent developments in the area of public access. This talk will also offer tips on how to comply with the laws and avoid common pitfalls. |